COMPENSATION REQUEST FOR COUNSELLING IN ACADEMIC YEAR 2026-2027

IMPORTANT

- Approval always applies to **10 consultations**. After these 10 consultations, there is **no automatic renewal.** You must submit a new request before the start of the 11th consultation.
- You will pay your **own contribution directly to the therapist**, as stated in the approval that you will receive by email.
- In case of renewal, your own contribution may be higher.
- If you **quit your studies**, the financial compensation is immediately terminated.
- If you graduate in February, the financial compensation ends on 1 March of the concerning year. If you graduate in June or September, the financial compensation ends on 1 October.
- If you fail to attend the scheduled consultation **without valid reason**, you will be charged the entire cost.

Motivation for counselling compensation request *(only to be completed if you are not entitled to a student grant)*:

1. Administrative details

Surname and first name:
I qualify for a student grant in 2025-2026 ☐ yes ☐no
I qualify for increased compensation from the health insurance company ☐ yes ☐ no ! **Attach evidence of increased compensation (health insurance company sticker or other)**
Study programme:

2. Therapist information

Name			
Address			
Mobile phone number		email address	
Cost per consultation:			
Number of consultations taken at this therapist:			

3. Documents to be added

Always scan the following documents and attach them to your application (email or USB drive):

1. **Decision letter** Division School and student grants academic year 2026-2027

OR

Should there not yet be a decision:

- A copy of the **tax assessment notice** income 2024 (fiscal year 2025) of the person who provides in the maintenance of the student (www.myminfin.be),
- Evidence of the amount of the **alimony** of 2024 (or 2026), if the parents are divorced,
- Evidence of the **2026 income** (certificates of employers, offices, or institutions) should this income be lower than the income of the year 2024,
- A **certificate of family composition** (https://www.vlaanderen.be/attest-van-gezinssamenstelling).
- Completed **attachment 'Family situation'** (see last page of this request form)

2. **Evidence of increased compensation** if applicable

HOW CAN YOU SUBMIT THIS REQUEST?

- **Sign** manually or digitally (card reader and your identity card + the PIN code of your identity card or via www.docusign.com).
- Please submit the **application form** and **income certificates** to the Student Support staff member of your department in **1 PDF**.

The applicant agrees that:

- Every incompleteness in the statements or incorrect information can result in the termination of the payment and the reclaiming of the compensation.
- In the context of arranging high-quality counselling, the referrer of the Office of Student Support and the therapist can briefly inform one another concerning the assistance request and/or the proceeding of the counselling.
- The therapist informs the Office of Student Support of the number of consultations and the potential need of further counselling.
- Keep the Office of Student Support informed of every change in therapy.

I, the undersigned, confirm that this information is real and complete.

Date: 07/07/2026

Student signature

(it is not enough to just type your name, a (digital) signature is required)

X

Student

The information will be used in the context of granting student finance and further follow-up. Third parties cannot obtain information on these details. You can assert your right of inspection in agreement with art.10 of the law of 8 December 1992 by addressing a letter to the head of the Office of Student Support, Hoogpoort 15, 9000 Gent.

The staff members of the Office of Student Support are bound by professional confidentiality. Students who call upon the services agree with the shared professional confidentiality for internal consultation with colleagues in the context of student finance, psychosocial counselling and referral.

ATTACHMENT Family situation of the student

Mark what is appropriate:

We take into account the changes in the family situation up to and including 31/12/2026

☐ Parents married or cohabitant

☐ Parents legally divorced since *(date)* ...

☐ Parents legally divorced since *(date)* ...

☐ Father or mother passed away since *(date)* ...

☐ Parent de facto cohabitant with new partner since *(date)* ...

☐ Parent married or legally cohabitant with new partner since *(date)* ...

☐ Parent of whom you are dependent is single

☐ Married or legally cohabitant student

☐ Independent student

Number of dependent children (student included) on 31 December 2026: ...

Number of persons in higher education on 31 December 2026: ...

Number of persons with a disability in the family on 31 December 2026: ...